

TERM OF COMMISSION: November Session of the November Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 12:37 p.m.

**Subject: Public Works**

David Mink, Public Works Director, present on behalf of these items.

**A. Recognition of 2001 APWA Snowplow and Equipment Rodeo participants**

Commissioner Stamper welcomed Wilson Ramsdell, Billy Montgomery, Mark Donoho, Bryan Boyce, and Bobby Smith of Public Works. Everett Sapp and Allan Eberwein were unable to attend this meeting.

David Mink stated Boone County has participated in APWA Rodeo for several years. This year the rodeo was held October 2 through 5 in Gardner, Kansas. There were several entries. Honorable mentions went to:

Everett Sapp – Backhoe Competition  
Mark Donoho – Backhoe and Skid-Steer Loader Competition  
Bryan Boyce – Skid-Steer Loader Competition  
Bobby Smith – 11 foot Snowplow Competition  
Allan Eberwein – 11 foot Snowplow Competition

Billy Montgomery was in the Mechanic Competition and placed second out of 21 participants.

Wilson Ramsdell was in the 11 foot Snowplow Competition and placed first out of 86 participants.

Commissioner Elkin congratulated all the participants. They all do a great job for the County.

Commissioner Stamper stated the Commission considered, for a long time this event, to be an extension of training.

**B. First Reading to Approve Hire Above the Base of the Range**

David Mink stated Public Works is requesting authorization to offer a starting salary of \$43,686 to Ms. Allison Anderson for the position of Project Engineer. This salary is \$4,187 above the current base of range but is equal to the proposed base of range in the Compensation Study Report. Ms. Anderson has a Master's degree in Civil Engineering from the University of Missouri – Columbia and holds a Professional Engineer license from the State of Missouri. Ms. Anderson has work for four years for the Missouri Department of Natural Resources and has worked for Midwest Environmental Consultants in Jefferson City.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Purchasing Department**

**A. Second Reading and Award Bid 61-13NOV01 (Johnson Building Drain Plan)**

Marlene Ridgeway, Purchasing Department Buyer, present on behalf of this item.

Marlene Ridgeway stated the recommendation of award is to Aplex, Inc. The contract price is \$7,600.00.

Commissioner Elkin moved to award bid 61-13NOV01 for the Johnson Building Drain Plan to Aplex.

Commissioner Stamper seconded the motion.

David Mink stated he met with Dan Clark of the City of Columbia and the City is planning to do work in the alley behind the Johnson Building next year. Public Works is working with Mr. Clark to finish the project.

There was no further discussion and no public comment.

The motion passed 2-0. **Order 540-2001**

**B. Second Reading and Award Bid 60-19NOV01 (Snow Removal and Ice Control Services)**

Marlene Ridgeway stated at the first reading of this bid, there was a request for documentation for the subdivisions and roads for each group. She has revised the bid tabulation to include this information.

Mrs. Ridgeway stated the department is requesting award for Groups 2, 9, and 10 to

Highpoint Enterprises, Groups 3 and 5 to Greenup Portable Building LLC, and Groups 1, 4, 6, 7, and Add Alt 7 and 8 to J.D. Kelly Excavating.

Commissioner Stamper stated for Group 1, J.D. Kelly Excavating, for 0" to 3", it is \$1,700 per inch. Mrs. Ridgeway stated it is \$1,700 per inch. For example, if 2" of snow were on the ground, the cost would be \$3,400.

Commissioner Elkin asked how this has been done in the past.

Greg Edington, Public Works Maintenance Operations Manager, stated it has always been done this way.

Commissioner Stamper stated when the County began this there was only one contractor.

David Mink stated there have been groups before but they have restructured the groups so they are equal. There is also a requirement of one truck per group so there is equal service.

Commissioner Stamper asked why Highpoint was not awarded Group 1 because their bid was lower than J.D. Kelly.

Mrs. Ridgeway stated when bid evaluations were done, the factors that were taken into account were lowest bid, quantity of complete equipment (one equipped truck per group), and acceptable service. When Mrs. Ridgeway did the original bid tabulation, Highpoint Enterprises was actually the low bidder for four groups but they only had the equipment and desire to only want three groups.

Commissioner Elkin moved to award bid 60-19NOV01 for Snow Removal and Ice Control Services to the following:

- Highpoint Enterprises for Groups 2, 9, and 10
- Greenup Portable Buildings LLC for Groups 3 and 5
- J.D. Kelly Excavating for Groups 1, 4, 6, 7, and Add Alternate 7 and 8.

Commissioner Stamper seconded the motion.

There was no further discussion or public comment.

The motion passed 2-0. **Order 541-2001**

### **C. First Reading to Approve Purchase of Laptop Computers**

Melinda Bobbitt, Purchasing Department Director, present on behalf of this item.

Melinda Bobbitt stated Wendy Noren, Boone County Clerk, and the ITAC Committee have agreed that funds budgeted from the Election and Registration account may be used to purchase a Laptop computer to be used with the Multi-Media Projector purchased in October. This also includes a budget revision requesting the transfer of \$3,340.00 from department 1132 account 85900 to department 1115 account 91301.

The Purchase Requisition has also been prepared for signatures. The laptop computer is on the WSCA contract #90-00151. The Laptop computer with Microsoft Office XP Pro is a total of \$3,340.00.

Commissioner Elkin asked if this would be used to train election judges. Mrs. Bobbitt stated this would be for Countywide use.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Prosecuting Attorney's Office – First Reading to Accept Domestic Violence Enforcement Unit (DOVE) Grant Funding**

Commissioner Stamper stated the Commission has been notified by the Prosecutor's Office that the Commission is being requested to approve and accept \$64,500 STOP Violence Against Women grant from the Missouri Department of Safety.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

**Subject: First Reading for Approval of Fireworks Display on County Property**

Commissioner Stamper stated the County has received a request from the Community Celebration known as First Night, a New Year's Eve celebration. The request is to authorize the use of county property on December 31, 2001 from about 8:00 p.m. to the early hours of the next morning.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

**Commissioner Reports**

*Commissioner Stamper*

*Sustainable Forestry Initiative*

Commissioner Stamper stated he received a communication from the Missouri Forest Products Association. This is an outline on a Sustainable Forestry Initiative. There is a video included.

*Commissioner Miller*

None to report at this time

*Commissioner Elkin*

Commissioner Elkin stated there would be a public forum this evening at Centralia at 5:30 p.m. at the Satellite Office to discuss Fairgrounds issues.

There was no public comment.

The meeting was adjourned at 12:53 p.m.

Attest:

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Wendy S. Noren  
Clerk of the County Commission

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Don Stamper  
Presiding Commissioner

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner