

TERM OF COMMISSION: June Session of the May Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Brian Wright

The Presiding Commissioner called the meeting to order at 9:35am.

**Subject: Public Works Department**

David Nichols was present on behalf of these items.

***A. Second Reading of Change Order #1 (Boone Electrical Cooperative Relocation of Poles on Gans Road, year 2000)***

Commissioner Miller stated that the item had been discussed at the previous Commission meeting. She stated that the County had an estimate going into the project. She noted that the estimate from Boone Electric was off slightly, and that additional funding has been included at this time to correct the initial estimate.

Commissioner Miller moved to approve Change Order #1 of the Gans Road Improvement Project, in the amount of \$6,094.70. Said Change Order is for the location of Additional electric poles. It is further ordered that the Presiding Commissioner be hereby authorized to sign the Change Order.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 254-2001**

***B. First Reading of Boone Electric Cooperative Relocation of Poles on Richland Road Project Agreement***

David Nichols stated that estimates are requested for relocation projects. He stated that the project was initiated approximately four years ago. He noted that the Public Works entered into an agreement with Boone Electric Cooperative for \$47,343.53. He further noted that after several changes to the plans were made, he requested that Boone Electric consider how it affected the numbers of their electric poles.

Mr. Nichols stated that the original work was on an a longer grade, less sloping plans. He stated

that the new design has more hills and valleys in the plans. He noted that the project will require additional poles. He further noted that Boone Electric returned a revised estimate to Public Works, in the amount of \$64,290.20.

Mr. Nichols stated that Boone Electric wanted to avoid the problem of a project costing more than the original estimate. He stated that both Public Works and Boone Electric agreed to an amended estimate.

Commissioner Stamper asked what the original estimate was.

Mr. Nichols stated that the original cost was \$47,343.53.

Commissioner Stamper stated that the amended agreement would increase the cost by almost \$20,000.

Mr. Nichols stated that actual increase to the project would be \$16,946.67. He noted that Public Works had been carrying the \$47,343.53 encumbered for the last three years.

There was no public comment.

Commissioner Stamper stated that the item had been first read into the public record and requested that it be returned at the next Commission meeting for further discussion and final approval.

**Subject: Sheriff's Department**

***A. Second Reading & Approval to Hire above the Base of the Range for a Technical Support Officer***

Commissioner Elkin stated that the gentleman (Mark Whitmarsh) requesting the higher starting salary had been previously employed with the County, through the Sheriff's Department.

Commissioner Elkin moved to authorize the hiring of a Technical Support Officer at a rate of \$10.00/hour, which is approximately 6% above the base of the range for a Range 12 position.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 255-2001**

***B. First Reading of a Budget Revision for Psychiatric Services***

Commissioner Stamper stated that due to a lack of information regarding the item, the issue had

been referred back to the Sheriff’s Department for further information, pending a first reading.

**Subject: Purchasing Department**

Melinda Bobbitt, Purchasing Department Director was present on behalf of these item.

*A. Second Reading to Award a Bid for Richland Road*

Melinda Bobbitt asked why the item needed a budget amendment, noting that she did not have one in her files.

Commissioner Miller stated that there was some communication confusion with the matter, and noted that it was an issue for the Auditor’s office, not the Purchasing Department.

Ms. Bobbitt stated that the contract award is for \$504,360.95, and will be paid out of account 2045-71100. She noted that currently, a balance of \$2,431,041.68 remains in the account.

Commissioner Stamper stated that the item had been “long in coming”.

Commissioner Miller agreed with Commissioner Stamper, noting that the County had received a good bid on the item.

Commissioner Miller moved to award bid 19-08MAY01 as follows:

|               |                                      |
|---------------|--------------------------------------|
| <b>FOR</b>    | <b>TO</b>                            |
| Richland Road | C.L. Richardson Construction Company |

Said bid is awarded per the attached recommendation of the Purchasing Department. It is further ordered that the Presiding Commissioner be hereby authorized to sign the agreements.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 256-2001**

*B. Second Reading to Award a Bid for the Hauling of Recyclable Items*

Ms. Bobbitt stated that the Purchasing Department and Planning and Zoning recommend award of bid #25-02MAY01 to Superior Services of Columbia Missouri for having the lowest and best bid meeting the minimum bid specifications. She stated that the bid is a term and supply contract.

Commissioner Miller noted the difference in cost between the two bids. She stated that the bid

from Mid-State was almost twice the cost of Superior Services.

Commissioner Elkin stated the Mid-State operates out of Jefferson City, noting that transportation costs may be a reason for the higher bid cost. He noted the popularity of the recyclable dumpsters in Hallsville. He further noted that it is a good service, since the area does not have curb-side service.

Commissioner Elkin moved to award bid 25-02MAY01 as follows:

| <b>FOR</b>                  | <b>TO</b>                               |
|-----------------------------|---|
| Hauling of Recyclable Items | Superior Services of Columbia, Missouri |

Said bid is awarded per the attached recommendation of the Purchasing Department. It is further ordered that the Presiding Commissioner be hereby authorized to sign the agreements.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 257-2001**

*C. Second Reading to Award a Bid for Readymix Concrete/Cement Term & Supply*

Ms. Bobbitt stated that Public Works and the Purchasing Department recommend awarding bid 24-16MAY01 to Columbia Ready Mix of Columbia, Missouri for having the lowest and best bid, meeting the minimum specifications. She stated that the department will spend approximately \$43,000.00 from account 2040-26000, noting that currently \$151,232.00 was available.

Commissioner Miller moved to award bid 24-16MAY01 as follows:

| <b>FOR</b>                               | <b>TO</b>                                |
|--|--|
| Readymix Concrete/Cement Term and Supply | Columbia Ready Mix of Columbia, Missouri |

Said bid is awarded per the attached recommendation of the Purchasing Department. It is further ordered that the Presiding Commissioner be hereby authorized to sign the agreements.

Commissioner Elkin seconded the motion.

In discussion, Commissioner Miller noted the competitive prices of the three bids.

Commissioner Stamper asked what was the unit price per yard for the awarded bid.

Commissioner Elkin stated that price varied between \$55 and \$58.

Commissioner Stamper stated that the market price is about \$60.

There was no public comment.

The motion passed 3-0. **Order 258-2001**

***D. Second Reading to Award a Bid for Treasurer Investment Tracking Software***

Ms. Bobbitt stated that on March 16, 2001 the Purchasing Department received a request from the Boone County Treasurer to issue a bid for the Furnishing, Delivery, Installation and Training for a *Treasurer Investment Tracking Software and Maintenance* package. She stated that the bid was issued on March 23, 2001 and closed on April 18, 2001. She noted that two bids were received from Commerce Bank and SymPro. She further noted that a budget revision was prepared for this item.

Ms. Bobbitt stated that the Purchasing Department recommends awarding bid 15-18APR01 to SymPro of Emeryville, California for having the lowest and best bid, meeting the minimum specifications. She noted that the cost of the contract to SymPro is \$38,000.00. She further noted that the price includes the purchase of the software and five years of maintenance.

Commissioner Stamper stated that the budget revision is in the amount of \$22,000.00, decreasing account 1123-86800 (Emergency) by \$12,000.00, decreasing account 1140-71107 (Bank/Credit Card Service Fees) by \$2,000.00, and decreasing account 1140-71107 (Bank/Credit Card Service Fees) by \$8,000.00.

Ms. Bobbitt stated that budget revision is being first read today, and the bid award is being second read.

Commissioner Stamper stated that the budget revision had been first read into the public record. He stated that the bid award has been second read, but noted that in compliance with the Commission's reading policy (regarding first and second readings), the bid would be awarded at the next Commission meeting.

***E. First Reading to Award a Bid for an Air Purification System***

Ms. Bobbitt stated that on April 19, 2001 the Purchasing Department received a request from Public Works to issue a bid for the Furnishing, Delivery, Training and Installation for Air Purification Systems and Plates for the Sheriff's Department. She stated that the bid was issued on May 4, 2001 and closed on May 23, 2001. She noted that six bids were received from H&K Enterprises, Carol J. Kiel, Neil Porter Air & Water Purification, Environeeds, United Home Improvement, and Air & Water Solutions.

Ms. Bobbitt stated that Purchasing, Public Works and the Sheriff's Department recommend awarding bid 26-23MAY01 to Carol J. Kiel of Columbia, Missouri for having the lowest and

best bid for the specified Alpine model 880. She stated that the low bid was for the Alpine Flair model. She noted that the Sheriff's Department tested both the 880 and the Flair models prior to initiating the bid. She further noted that Flair model was found unacceptable due to the problem of regulating the unit, noting that the smell of ions spread through the entire department and made the employees uncomfortable.

Ms. Bobbitt stated that this bid is a term and supply contract. She stated that the cost of the initial order of 10 units with 10 ozone plates to Carol J. Kiel is \$4,260.00, and will be paid out of account 6100-86800. She noted that currently, there is a balance of \$15,000 remaining in the account.

Commissioner Elkin inquired about the smell, asking if it was unpleasant.

David Mink, Public Works Director, stated that he was present at the equipment's testing. He stated that the smell was comparable to that of onions. He noted that those present at the testing, stated "the smell made their eyes burn".

Mr. Mink stated that the budget revision will take money from Public Works' Emergency Fund and will transfer the money to a different account within the same budget. He stated that Public Works was unable to purchase directly out of the Emergency fund.

Ms. Bobbitt read a budget revision into the public record, increasing account 6100-91300 (Machinery and Equipment) in the amount of \$4,260.00, and decreasing account 6100-86800 (Emergency), in the amount of \$4,260.00.

Commissioner Stamper stated that the item, with a budget revision, had been read into the public record and requested that it be returned at the next Commission meeting for further discussion and final approval.

*F. First Reading of Amendment Number One (1) to the Tire Term and Supply Contract*

Ms. Bobbitt stated that the Purchasing Department received notification from Tom Adams of the Tire Center L.L.C., that their Columbia location was closing and would no longer be able to service the County's contract. She stated that Purchasing and the Public Works Department recommend award of Category Two- Pickup Trucks, to the second lowest bidder, Bore/MPC L.L.C. She noted that both departments also recommends Category Four and Category Five be awarded to the second lowest bidder, Cross-Midwest Tire (formerly Como Tire).

Commissioner Stamper stated that the item had been first read into the public record and request that it be returned at the next Commission meeting for further discussion and final approval.

**Subject: Second Reading and Public Hearing for a Budget Amendment for CDBG Airport Improvements**

Commissioner Miller stated that this item is the final paperwork for the airport grant.

Commissioner Stamper opened a public hearing. Hearing no comment, Commissioner Stamper closed the public hearing.

Commissioner Stamper moved to approve a budget amendment as follows:

| <b>ACCOUNT</b>  | <b>AMOUNT</b> |
|---|---------------|
| 2052-03411 (CDBG Airport Improvements: Federal Grant Reimbursement) | \$11,138.00   |
| 2052-71102 (CDBG Airport Improvements: Engineering Services)        | \$9,638.00    |
| 2052-71104 (CDBG Airport Improvements: Administrative Services)     | \$1,500.00    |

Said budget amendment is to establish a budget for final grant receipts and payments. (The Final Construction Invoice from the City of Columbia is \$9,637.00 and the Final Administration Invoice from REDI is \$1,500.00).

Commissioner Miller seconded the motion.

In discussion, Commissioner Stamper stated that the item was first read on May 22, 2001.

The motion passed 3-0. **Order 259-2001**

**Subject: First Reading of a Budget Revision for Machinery & Equipment**

David Mink, Public Works Director and Ken Roberts, Facility Maintenance Manager were present on behalf of this item.

David Mink stated that the budget revision will decrease account 6100-23850 (Minor Equipment & Tools) in the amount of \$500.00, and increase account 6100-91300 (Machinery & Equipment) in the amount of \$500.00. He stated that the purpose of this revision is to cover the cost of a replacement lawnmower, at the jail. He noted that the old lawnmower repair were not minor enough to place it in the Minor Equipment budget, adding that the work will be done through Class 9.

Commissioner Stamper stated that the item had been first read into the public record and requested that it be returned at the next Commission meeting for further discussion and final approval.

**Subject: First Reading of a Budget Revision for an Animal Control Vehicle**

Commissioner Stamper stated that this item was born out of a discussion the Commission had

with the Health Department. He stated that the County will be purchasing an additional vehicle for Animal Control. He noted that the item will cost \$18,000. He further noted the item had been originally given to the City, but added that the matter been returned to the County for approval.

There was no public comment.

Commissioner Stamper stated that the item had been first read into the public record and requested that it be returned at the next Commission meeting for further discussion and final approval.

**Subject: Commissioner Reports**

*Commissioner Stamper*

*Commission Meeting Reading Policy*

Commissioner Stamper stated that the Commission has been using the revised approach to Commission meetings for about six months. He stated that he is personally working with the policy, noting that he would be circulating a document, regarding the policy, to the other Commissioners for review. He noted that he would appreciate any comments any Elected Official, Department Head, or member of the public or media has regarding the policy. He further noted that a policy needs to be formalized on this matter.

Commissioner Stamper stated that in his opinion the policy is working well. He stated that the Commission has twice as long to consider items. He noted that with the new policy, the Commission rarely has questions for items that would require an issue to be tabled.

*Judicial & Law Enforcement Task Force report*

Commissioner Stamper stated that tomorrow the Task Force will be touring the courthouse, the jail, the Juvenile Justice Center facility and the Reality House facility. He stated that Rob Fleming is no longer in the Boone County Public Defender's Office. He noted that the Task Force is requesting that Gerald Mueller be appointed, he is the interim director of the department.

Commissioner Miller asked how long Mr. Mueller has been with the County.

Commissioner Stamper stated that Mr. Muller has been in the Public Defender's Office for six or seven years. He stated that Mr. Mueller attended the first several meetings, prior to the selection of the Task Force. He further noted that he was unaware of why Mr. Fleming was leaving his position with the County.

*Commissioner Miller*

*Information Technology (IT) Director Search report*

Commissioner Miller stated that the posting date for the IT Director's position has now closed, but noted that the County will continue to keep the search open until the position is filled. She noted that the Committee to select the Director consists of Sheriff Boehm (due the 24/7 operation of the Sheriff's Department), Director of Public Works David Mink (due to his department's out-county location), Kay Murray and Commissioner Miller (as the current co-directors of the IT Department), and Pat Lensmeyer (representing one of the departments using in-house programming). She further noted that the Committee met last Friday to review the applications received.

Commissioner Miller stated that the Committee was pleased with the quality of candidates that the committee reviewed. She stated that a questionnaire has been sent-out to the candidates the Committee determined that it wanted to interview. She noted that the questionnaires are supposed to be returned by 5:00 this evening. She further noted that the Committee will be reviewing the questionnaires tomorrow.

Commissioner Miller stated that the Committee should have a name of a candidate to be the next possible IT Director by the end of June. She stated that at that time the Commissioners can set-up interview times to meet with the top candidates.

#### *Stream Buffer Field Trip report*

Commissioner Miller stated that in her opinion, the Stream Buffer field trip was a success. She stated that the group visited three different sites. She noted that she was pleased with the overall turnout. She further noted that several members of the media were also in attendance, adding the Columbia Missourian has assigned one person to cover Storm Water issues.

Commissioner Miller requested that Mr. Nichols give Commissioner Stamper a tour and briefing of the three locations on the Field Trip. She stated that she will not be attendance at the next Storm Water meeting, and asked that Commissioner Stamper attend in her place.

Commissioner Stamper asked when the next meeting will occur.

Commissioner Miller stated that the next meeting is June 15, 2001. She noted that Mr. Stanton was also present at the tour, on Farm Bureau's behalf.

#### *Commissioner Elkin*

##### *On-Site Wastewater Review meeting report*

Commissioner Elkin stated that he attended the meeting last night, on Hill Creek Road. He stated that it was the first meeting of this type that he had attended. He noted that the existing concrete tank, at the site of the meeting, had a lateral field that was in poor condition. He noted this type of problem will be occurring more frequently, due to the Sewer District's capacity for "new town" in the area.

Commissioner Elkin stated that the owner of the tank did not want to install a new tank, if there

was a possibility he would have to install something different in the next several years. He stated that the owner will be contacting Tom Ratermann to design a system that will involve minimal cost to the owner.

Commissioner Elkin stated that the review panel denied the item the way it currently is. He stated that a lot of the wastewater was running into the lake. He noted the lake is a full-contact lake.

*Centralia City Council Meeting (Utilities) report*

Commissioner Elkin stated that he met with the Centralia City Council to discuss utility issues. He stated that storm water is a big problem in Centralia. He noted that the City had several streets under water.

Commissioner Stamper stated that City of Centralia is flatter than most areas within the County. He stated that because of the topography, the rainwater has no place to go.

Commissioner Elkin stated the City is currently putting together their road grants. He stated that the road grants are due in July.

Commissioner Elkin stated that a new Newspaper, The North County Leader, will be starting-up in Centralia in the near future. He noted that the paper will be run by Kevin Jenkins.

Commissioner Miller wished to acknowledge the passing of John Forderhase. She stated that Mr. Foderhase was a member of the Road and Bridge Advisory Committee. She noted that he was a valuable member to the Road and Bridge Advisory Committee, adding that he was very knowledgeable in such matters (having been involved in road building throughout his life).

There was no public comment.

The meeting adjourned at 10:07am.

Attest:

\_\_\_\_\_  
Don Stamper  
Presiding Commissioner

\_\_\_\_\_  
Wendy S. Noren  
Clerk of the County Commission

\_\_\_\_\_  
Karen M. Miller  
District I Commissioner

\_\_\_\_\_  
Skip Elkin  
District II Commissioner