

TERM OF COMMISSION: March Session of the February Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper  
District II Commissioner Linda Vogt  
County Counsel John Patton  
Deputy County Clerk Melanie Stapleton

The meeting was called to order by the Presiding Commissioner at 1:35pm.

**Subject: Repeal and Re-enactment of the Animal Control Regulations**

County Counsel John Patton stated that all the revisions and changes, brought forward by the Department of Health have been made. He stated that the Commission order should make the regulations effective as of today's date. He also noted that notice of the regulations would be placed in a County newspaper (The Columbia Missourian) for three weeks.

Commissioner Stamper asked if there was anyone else that wished to comment on the regulations before adoption.

There was no one present that wished to comment.

Commissioner Vogt moved to adopt the order repealing and reenacting chapter I Boone County Health Regulations as follows:

*Now on this 23<sup>rd</sup> day of March, 2000 the County Commission of Boone County, Missouri met in regular session and entered the following order repealing and reenacting Chapter I of the Health Regulations of Boone County, Missouri:*

***IT IS ORDERED*** that the Health Regulations of Boone County, Missouri, Chapter I, Animal Control, be repealed and reenacted, the text of which is attached hereto and incorporated by reference, and

***IT IS FURTHER ORDERED*** that the foregoing repeal and reenactment of the said regulations shall be effective on the 23<sup>rd</sup> day of March, 2000.

***IT IS FURTHER ORDERED*** that the County Clerk of Boone County, Missouri, print and make available for distribution to the public copies of the reenacted Chapter I, Animal Control, of the Boone County Health Regulations.

***IT IS FURTHER ORDERED*** that the attached order be published for a period of three (3) successive weeks commencing within sixty (60) days of the date of this order.

***WITNESS*** the signatures and seal of the Boone County Commission on the day and year first above written.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 104-2000**

**Subject: Award bid 10-23FEB00 Law Enforcement Radar Devices**

Beckie Jackson presented the recommendation for the bid award.

Commissioner Vogt moved to award bid 10-23FEB00 as follows:

<b>FOR</b>	<b>TO</b>
Law Enforcement Radar Devices	Ed Roehr Radio Company

Said bid is awarded per the attached recommendation of the Purchasing Department. It is further ordered that the Presiding Commissioner be hereby authorized to sign the agreement.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 105-2000**

**Subject: Award bid 02-01MAR00 Wilson Turner Neighborhood Improvement District Project**

Beckie Jackson presented the recommendation for the bid award.

Commissioner Stamper asked if there was anyone present that wished to comment on the bid award.

There was no one present that wished to comment.

Commissioner Vogt moved to award bid 02-01MAR00 as follows:

<b>FOR</b>	<b>TO</b>
Wilson Turner NID	APAC-Missouri, Inc.

Said bid is awarded per the attached recommendation of the Purchasing Department. It is further ordered that the Presiding Commissioner be hereby authorized to sign the agreement.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 106-2000**

**Subject: Personnel Issue for the Public Works Department**

Frank Abart stated that he discussed this matter with the County Commission in a work session. He stated that he is requesting a change in one of the Professional Engineering positions to allow for a Project Development Manager position instead. He stated that the Project Development Manager would coordinate utility contracts and right-of-way contracts, in addition to the duties related to the Neighborhood Improvement District and Inspection services.

Frank Abart stated that he discussed this matter with the Human Resources Director, Betty Dickneite. He stated that Betty Dickneite is recommending, based upon the minimum requirements for comparable positions in the County that this position be placed at pay range 28. He stated that he understood that this pay range would be temporary until such time as the Classification Committee could forward a permanent pay range establishment. He stated that he has been in contact with the County Auditor to assure that funding is available for this position. He stated that the County Auditor's office stated that there is funding available as long as the pay range does not exceed 30.

Frank Abart stated that he was present to request a change in the Public Works Organizational Chart to allow for placement of a Project Development Manager position at a temporary pay range of 28.

Commissioner Stamper stated that this matter has been discussed in staff meetings. He stated that a number of strategies were discussed.

Commissioner Vogt asked (in reference to the “temporary assignment of a pay range”): what if the pay range (forwarded by the Classification Committee) ends up being less?

Frank Abart stated that he had a discussion with the individual in question about that possibility. He stated that the individual is fully aware that the permanent assessment could lower the pay range. He stated that depending on how things turn out, the individual would have the option of going back to the position of Neighborhood Improvement District Coordinator. He stated that if that occurred, he would advertise to fill the (request) Project Development Manager position.

Commissioner Vogt asked if this pay range (28) is above the NID Coordinator position.

Frank Abart answered affirmatively. He stated that the pay range for the NID Coordinator is 21.

Frank Abart stated that he had lunch with Mark Stone (past Director of Human Resources) who recommended that the position be assigned a pay range of 35.

Commissioner Stamper moved to authorize a temporary change in responsibilities for a position in the Public Works Department as outlined in the memorandum to the Public Works Director dated March 22, 2000.

Commissioner Vogt seconded the motion.

Discussion: Commissioner Vogt stated that it does seem a little odd to address a pay range in this manner. She stated she assumed this is the way that the matter has to be handled for now, since the Public Works Department is “in a pinch for having this position filled.”

The motion passed 2-0. **Order 107-2000**

**Subject: Budget Revision to cover Prosecuting Attorney’s legislated salary increase**

Commissioner Stamper stated that this action needed to be taken in order to be in compliance with the legislation passed regarding the Prosecuting Attorney’s salary. He stated that the budget revision would adjust the salary from a starting date in 1999.

Commissioner Stamper moved to authorize a budget revision as follows:

AMOUNT	(increasing) ACCOUNT	(decreasing) ACCOUNT
\$5300	1261-10100 Salaries & Wages	
\$405	1261-10200 FICA	
\$5705		1123-86800 Emergency

Said revision is to cover the Prosecuting Attorney’s legislated salary increase.

Commissioner Vogt seconded the motion.

Discussion: Commissioner Vogt asked how long ago this legislation was passed.

County Auditor June Pitchford stated that the legislation was only recently passed, but it was made retroactive to 7/1/99. She stated that this particular legislative adjustment was triggered by the Associate Circuit Judge’s salary increase.

The motion passed 2-0. **Order 108A-2000**

**Subject: Budget Adjustments for Imaging Project, Electronic Filing, and Internet Applications**

June Pitchford stated that earlier this year, the County Commission approved the Word-Tech contract which covered a portion of the overall project needs. She stated that the County Commission has known, since the adoption of the 2000 Budget, that revisions would need to be made to provide adequate funding to implement the project (as listed in subject heading). She stated that the County Commission now has a cost estimate (in the form of a handout) that includes costs for hardware and the Word-Tech contract costs. She stated that the handout, which was put together by Bob Ormiston, Information Technology Director, identifies the hardware and software that will be required to implement the imaging system upgrade. She stated that the County Commission would need to approve a budget revision from the Emergency Fund to cover a portion of the General Revenue Fund. She stated that the other costs would be funded through the Record Preservation Fund, the Assessment Fund, and the Election Services Fund.

Commissioner Stamper stated that during the 2000 budget cycle, a lot of discussion was held about how to handle the imaging system and how to become more aggressive in the area of E-commerce. He stated that the County realized that a great need existed in the Assessor's Office, Recorder's Office, and County Clerk's Office. He stated that they also recognized a great need for better access and more rapid access to County information. He stated that funds were not available for this project in 1999, however after a lot of effort a plan was brought forward to accommodate it.

Commissioner Stamper stated that Boone County has become one of the first counties to be able to address the area of E-commerce.

Commissioner Vogt asked if the \$66,526.63 would be coming out of the Contingency Fund.

June Pitchford stated that a source was not specifically identified for those funds at the time of the adoption of the budget (because the information/cost was not available). She stated that the discussion was that money would be transferred from the Emergency Fund to cover the General Revenue portion of the costs. She stated that the \$66,526.63 would be transferred to the Information Technology Department. She stated that it is too early in the fiscal year to know if the Information Technology Department will have savings in any of its budgets that could be used for this project.

June Pitchford stated that she is requesting then, that the County Commission authorize a transfer from the Emergency Fund to the Information Technology Department budget in the amount of \$66,526.63. She stated that the other budgets (Record Preservation Fund, Assessment Fund, and Election Services Fund) would have to be amended.

June Pitchford requested direction from County Counsel John Patton in the handling of the budget amendments. She stated that budget amendments are normally subject to a ten-day waiting period, however these particular budgets are not subject to County Commission authority. She stated that the matter should be handled publicly, however she was not certain that the ten-day waiting period process was necessary.

Commissioner Vogt stated that this discussion is a public review of the project and the costs.

Commissioner Stamper stated that the motion that he was considering would authorize the transference of \$66,526.53 as outlined and issue a request to the Assessor and Recorder of Deeds to submit documents for appropriate budget amendments to address that area.

Commissioner Stamper moved to accept and receive a report as submitted from the County Auditor and the Director of Information Technology, in reference to the Imaging Project, Electronic Filing, and Internet Applications and authorize the transfer of \$66,526.63 from the Emergency Fund to the Information Technology Department to cover the General Revenue portion of this request. It is further ordered that the County Commission request that the

Assessor and Recorder of Deeds submit budget amendment paperwork necessary to outline their special fund provisions on this matter.

Commissioner Vogt seconded the motion.

Discussion: Commissioner Vogt stated that this has been “a long time coming.” She stated that she is very pleased that the project is underway.

The motion passed 2-0. **Order 108-2000 (Commissioner Miller was absent.)**

June Pitchford stated that with timing and scheduling being of the utmost importance, she recommended that the County procure as much of the equipment as possible off of the existing State and NACo contracts. She further recommended that the County Commission consider setting aside the sealed bidding requirements. She stated that it would be unnecessary to bid the entire project because a lot of the equipment would be available under existing contracts. She stated that they are requesting permission from the County Commission to procure the items for the project in a manner that would be consistent with the desire to be competitive, but yet sensitive to the timeline that needs to be observed.

Commissioner Stamper stated that probably 80-90% of the items on the list would be available through existing contracts.

Commissioner Vogt stated that she was surprised by the request. She asked if time constraints were the main motivation behind the request. She asked what kind of time constraints were in place would not allow the County to follow its bidding process.

Bob Ormiston stated that there were two issues. He stated that the first issue was the desire and need to get the system up and running for feasibility, usability and functionality. He stated that the other reason is that the existing system is dying. He stated that each day the current system gets weaker. He stated that they have to work to keep the current system going long enough to go through the conversion process. He stated that if the current system does not last until that time, the County could be faced with the possibility of re-scanning all of the information that has accumulated over the years.

Commissioner Stamper stated that rather than signing a blank check, he would like to summary of what the County would be facing (in granting the above request) because they would be responsible to the community for the decision.

June Pitchford clarified that the reasoning behind wanting to purchase everything that could be purchased off of the State or NACo contract was that, if the County has to bid 10% of the project, then it might as well bid the entire project.

Commissioner Vogt stated that she understood that line of thinking and did not have any idea that the situation was that severe.

Commissioner Stamper stated that the County Commission probably would not have any problem facilitating the request. He stated however that they wanted to have the information on hand to justify their decision.

Bob Ormiston stated that he hoped to have the information available for the County Commission by this coming Tuesday.

**Subject: Courthouse Grounds Use for Victim's Rights Week Celebration on April 12, 2000**

Commissioner Stamper moved to authorize the use of the Courthouse Grounds for the Victim's Rights Celebration on April 12, 2000 from 4pm until 6pm.

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 109-2000**

**Subject: Courthouse Grounds Use for Outdoor Music Festival sponsored by the John William Boone Heritage Foundation on June 5, 2000**

Commissioner Vogt moved to authorize the use of the Courthouse Grounds from 8am until 5pm and the Commission Chambers from 2:30pm until 4:30pm on June 5, 2000 by the John William Boone Heritage Foundation for an Outdoor Music Festival and Seminar.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 110-2000**

**Subject: Authorization of Delegates for the April Missouri Association of Counties Conference**

Commissioner Stamper moved to authorize the following elected officials to be delegates at the Missouri Association of Counties' Legislative Conference on April 10-11, 2000:

District I Commissioner Karen M. Miller  
District II Commissioner Linda Vogt  
County Auditor June Pitchford  
County Collector Pat Lensmeyer  
County Clerk Wendy S. Noren  
Recorder of Deeds Bettie Johnson  
County Treasurer Kay Murray

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 111-2000**

**Subject: File of Life Initiative**

Commissioner Stamper stated that he received a visit from representatives of the local hospitals and of the TRIAD, a group of senior citizens that meet on a periodic basis with Law Enforcement Representatives, EMS, and Fire protection representatives. He stated that the TRIAD has an initiative that they would like to move forward on called the Boone County *File of Life Initiative*.

Commissioner Stamper stated that the initiative involves a plastic card with a magnetic backing that would stick to a refrigerator. He stated that the card would contain emergency data and medical history that law enforcement, EMS, and firefighters could use to aid a senior citizen (or any person) if they have to enter their homes during an emergency situation. He stated that it is

the intention of the TRIAD to purchase these File of Life cards and pass them out (free-of-charge) to members of the senior population.

Commissioner Stamper stated that the TRIAD is looking for ways to fund the proposal. He stated that he would discuss the initiative with the County Commission to see if there was interest. He stated that the initiative would be brought back on the agenda at a later date to be discussed in final detail.

**Subject: Letter from the State Emergency Management Agency for SLA claims**

Commissioner Stamper stated that the County received a letter from the State Emergency Management Agency identifying that the city of Columbia has received a check in the amount of \$3,681.90 for SLA claims for the months of October, November, and December 1999.

**Subject: Suspension Order and Notice for Case No. GR-2000-512-Union Electric Company d.b.a. AmerenUE for authority to file tariffs increasing rates for gas customers in Company's Missouri Service Area**

Commissioner Stamper stated that the County received notice of the above. He submitted the notice for the public record. He stated that the notice would be posted on the public notice board.

**Subject: PHA Plans, U. S. Department of Housing and Urban Development Office of Public and Indian Housing**

Commissioner Stamper stated that he placed this on the public agenda to note the County's receipt of the document and to make it available for public access. He asked if Scott Melton had any comments on the document.

Scott Melton, Housing Authority stated that the document is also available in the Public Housing Authority's Office. He stated that the document would be completed by his office and returned to the U. S. Department of Housing and Urban Development by e-mail.

Commissioner Vogt noted that this is a document available for anyone that wishes to know how the Public Housing Authority spends its funding.

**Subject: Consent and Approval of Local Franchising Authority to Transfer of Control of CATV**

Commissioner Stamper stated that the sale of Capital Cable is pending. He stated that the County wanted to be very cautious in this area, however the Charter company needed the additional time due to the significant investment that is being made. He stated that the extension of the franchise would be for three years.

Commissioner Stamper moved to approve the resolution as submitted (attached) granting a CATV franchise as outlined in the document and authorize the Presiding Commissioner to sign the document.

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 112-2000**

**Commissioner Reports**

*Commissioner Vogt*

Commissioner Vogt reported that she attended the Boone County Group Homes & Family Support Board meeting last night. She stated that there was discussion about the legislation that is in the State Senate right now. She stated that the board does not oppose the legislation and will work hard to manage the funding that is appropriated to the organization by the citizens of this County within that law.

*Commissioner Stamper*

Commissioner Stamper did not give a report

*Commissioner Miller*

Commissioner Miller was absent.

There was no public comment.

The meeting adjourned at 2:20pm.

Attest:

\_\_\_\_\_  
Don Stamper  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

\_\_\_\_\_  
Karen M. Miller  
District I Commissioner

\_\_\_\_\_  
Linda Vogt  
District II Commissioner