

TERM OF COMMISSION: May Session of the May Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
Deputy County Clerk Melanie Stapleton

The meeting was called to order by the Presiding Commissioner at 1:30pm.

Subject: Open Bids

14-13MAY99 Asphaltic Overlay & Leveling Course

Commissioner Stamper opened a bid from APAC of Central Missouri. A bid bond was included. Addendum 1 was acknowledged. The Centralia Special Rd District price was \$25.55 per ton in place. The City of Hallsville price was \$29.95 per ton in place. The Section 1 asphaltic overlay work unit price was \$23.26 in place.

Beckie Jackson asked if page 2.2 had cooperative purchasing.

Commissioner Stamper: "No."

Beckie Jackson stated that page 3.1 should included bidder's qualifications.

Commissioner Stamper: "So noted."

Beckie Jackson stated that on the Addendum 1 there was a cost per lineal foot of milling work.

Commissioner Stamper stated that the cost was five dollars.

Commissioner Miller opened a bid from Hall & Riley Paving Co. of Booneville, MO. A bid bond was attached. The bid response for Boone County streets was \$33.13 in place. The milling was ten dollars per foot. The bidder's qualifications were attached. The cooperative purchasing was "yes." The Centralia Special Rd District price was \$35 in place. The City of Hallsville price was \$35 in place.

Commissioner Stamper opened a bid from Jefferson Asphalt of Jefferson City, MO. Addendum 1 was acknowledged, but no prices were included. The Section 1 unit price was \$35 per ton in place. The bidder's qualifications and bid bond were included.

Beckie Jackson asked if there were any responses to the Centralia Special Rd District or the City of Hallsville.

Commissioner Stamper stated that there were not.

Commissioner Stamper stated that this concluded the bid opening on this project. He stated that the bids would be referred to the Purchasing Department and returned with a recommendation for award on lowest and best.

17-13MAY99 Asphalt Paving

Commissioner Stamper opened a bid from APAC of Central Missouri. A bid bond was included. Addendum 1 was acknowledged. The bid for Section 1 paving was a unit price of \$20.40 per ton in place.

Beckie Jackson asked if the contractor had circled a type of mix.

Commissioner Stamper stated that it was alternate on both.

Commissioner Stamper stated that the contractor said no to cooperative purchase. The bidder's qualifications were included.

Commissioner Miller opened a bid from Hall & Riley Paving Co. of Booneville, MO. There was a bid bond attached. The bid response was \$30.59 in place. The stated that the type of mix was B and C. The cooperative purchase was "yes." There was a statement of bidder's qualifications.

Beckie Jackson asked if there was acknowledgement of Addendum 1.

Commissioner Miller stated that she did not see it, however this did not mean that it was not there.

Commissioner Stamper opened a bid from Jefferson Asphalt Paving of Jefferson City, MO. The Section 1 price for approximately 40,000 tons of paving work was \$28 in place. There was no mix type identified. The contractor did not acknowledge whether or not they would allow cooperative purchasing. A bidder's qualifications and bid bond was submitted. Addendum 1 was acknowledged.

Commissioner Stamper stated that these bids would be returned to the Purchasing Department for review and returned to the Commission with a recommendation for award.

Subject: Contract Approval for 69-23DEC98 Telephone and Voicemail Hardware, Installation and Maintenance and Budget Revision

Beckie Jackson stated that this was the contractual agreement between the County of Boone and BT Services for a total cost of \$34,628. She stated that this was to provide the telephone system to the Sheriff's Department. She stated that the original budget in the Sheriff's Operations was \$33,000. She stated that the Sheriff's Department had identified \$1,312.31 savings from the purchase of chairs that had been budgeted within the same line item. She stated the Sheriff's Department was requesting utilization of those unspent Class 9 funds along with the approval of a budget revision taking \$316 from Account 1255-92400 Replacement Vehicles and transferring it to the telephone line item in order to complete the contract, purchase and installation of telephone systems.

Commissioner Miller stated that she thought that the bids came in within the budget. She asked if there were some things that had to be added or changed.

Beckie Jackson stated that the bid was an originally an estimate on the number of phones to be utilized. She stated that each phone that would be utilized was identified. She stated that two additional phones were purchased so that if one phone was broken, it could be replaced and sent to maintenance. She stated that they also included the phones necessary for Pod D (currently being remodeled). She stated that another phone was included for the area where the phone administrator's would sit.

Beckie Jackson stated that the original bid price installed was \$33,161.

Commissioner Stamper moved to approve a Contract with BT Services for bid number 69-23DEC98 Telephone and Voicemail Hardware, Installation and Maintenance in the amount of \$34,628. Said bid is awarded per the attached recommendation of the Purchasing Department and the Presiding Commissioner is hereby authorized to sign the contract documents.

Commissioner Miller seconded the motion.

Discussion: Deputy County Clerk Melanie Stapleton stated that the part of the motion (appearing on the prepared order) "Said bid is awarded per the attached recommendation of the Purchasing Department," should not have been included.

The motion was amended and seconded.

The motion passed 2-0. **Order 186-99**

Commissioner Stamper stated that he did not understand the budget revision.

Beckie Jackson stated that savings had been identified in Replacement Vehicles and was being transferred for the telephone system.

Commissioner Miller moved to authorize a Budget Revision as follows:

AMOUNT	(to) ACCOUNT	(from) ACCOUNT
\$316	1251-92000 Replacement Office Equipment	1255-92400 Replacement Vehicles

Said revision is to cover a portion of the cost of the new telephone system.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 186A-99**

Subject: Award bid 18-05MAY99 Lien Search Services

Beckie Jackson presented the bid recommendation. She stated that the department may be required to request a budget revision to cover the total cost of this process.

Beckie Jackson noted for the record that the bid prices received this year over twice as much as what had been received in previous years. She stated that she spoke with the contractors about the increase. She stated that the recommended contractor was not the same contractor that was used last year. She stated that the contractor that was used the previous year had a fifteen dollar reduction over the bid price last year per search. She stated that the previous contractor charged the County \$28.95 per search.

Beckie Jackson stated that when she contacted the contractor about the increase, they stated that over the last year the work had been subcontracted to a former employee who would work evening hours. She stated that the contractor noted that this year its company would have to perform that work in-house. She stated that the work had been done at a much lower cost than what had been received in bid (over the last few years), and therefore she stated that this contractor might be matching up with the competition.

Beckie Jackson stated that the County had entertained the notion of performing this work in-house.

Commissioner Miller moved to award bid number 18-05MAY99 as follows:

FOR	TO
LIEN SEARCH SERVICES	BOONE CENTRAL TITLE COMPANY

Said bid is awarded per the attached recommendation of the Purchasing Director. It is further ordered that the Presiding Commissioner be hereby authorized to sign the agreements.

Commissioner Stamper seconded the motion.

Commissioner Miller asked if the department felt that it would not be cost-effective to do this work in-house right now.

Beckie Jackson stated that she had not spoken to the department to find out about this. She stated that this was something that was on a very tight schedule.

The motion passed 2-0. **Order 187-99**

Subject: Open Bids for 15-11MAY99 Boone County Maintenance/Work Shop Bldg

Beckie Jackson stated that this item was carried over from the previous Tuesday. She stated that she had shared with the Commission the comments received regarding the lack of bid responses. She stated that she was just bringing this item forward for discussion.

Commissioner Miller stated there were two qualms with this situation. She stated that the first one was that the department had applied for a matching grant to pay for half of the Boone County Maintenance/Work Shop Bldg. She stated that the department was hoping to have the number (amount of cost for the project) to put in their grant documents that have to be in by May 31st. She stated that the department could go forward with the estimates that they already had if the Commission decided to re-bid this project or extend the bidding process.

Commissioner Miller stated that she wondered if the Commission should not just go ahead and open the bids already received, and if they are in proximity to the budget, then award the bid in order to get moving on the project. She stated that if they did open the bids, and did not award it, then the bid of the vendor who responded would be on the street.

Commissioner Stamper asked if the department was under as much pressure as Commissioner Miller had originally thought.

Commissioner Miller stated that Bob Perry would deal with whatever the Commission decided. She stated that Bob Perry stated that he would prefer to have a number because he is building a budget. She noted however, that Bob Perry wanted the decision to be in the best interests of Boone County.

Commissioner Stamper asked (in reference to Beckie Jackson alternate plan that had been discussed previously), when the bids would be opened.

Beckie Jackson stated that there was a recommendation from the architect that the bid opening be moved to May 25th. She stated however that May 25th was a morning Commission meeting and she did not think it was in the County's best interest to open a construction bid in a morning meeting. She stated that the only real impetus for extending the bid opening (from the comments that she received) was the fact that the construction schedule was aggressive. She stated that the architect was recommending that the construction schedule be altered and increased by another 30 days.

Commissioner Miller moved to extend the bid opening date (and authorize an addendum to make it a 120-day project) to May 27th at the 1:30 Commission meeting.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 187A-99**

Subject: Closing Statement for FY99 (March 31, 1999)

Anita Sanderson stated that these were the year-end closing statements that identified the activity during the year.

Commissioner Miller asked how the activity from this year in relation to past years.

Anita Sanderson stated that it was very similar.

Commissioner Miller asked how many units were involved.

Commissioner Stamper stated that 717 with 639 under lease.

Anita Sanderson stated that the numbers that Commissioner Stamper gave were for the Certificate Program. She stated that for the Voucher Program there were 62 units with 51 under lease.

Commissioner Stamper moved to authorize the Presiding Commissioner to sign the Closing Statements (Voucher for Payment of Annual Contributions and Operating) for FY99.

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 188-99**

Subject: Request for extension (of the deadline) on the Closing of the Tax Rolls

Tom Schauwecker-County Assessor stated that he was requesting the extension in the closing of the tax rolls for a period of two weeks changing the deadline from May 15, 1999 to May 31, 1999. He stated that Section 137.335 RSMo. authorizes the County Commission to extend (by County Commission Order) the deadline to no later than May 31, 1999.

Commissioner Stamper moved to authorize the extension of the deadline for the Closing of the Tax Rolls from May 15, 1999 to May 31, 1999.

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 188A-99**

Subject: Homemaker & Personal Care Services Agreement with Companion Care, Inc.

Commissioner Miller stated that this was a standard yearly contract.

Commissioner Miller moved to approve an Agreement for the Purchase of Homemaker & Personal Care Services between Boone County and Companion Care, Inc. for the 1999 calendar year in the contract amount of \$11.94 (per unit). And further authorize the Presiding Commissioner to sign the agreement.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 189-99**

Subject: Budget Revision for Temporary Painter

Commissioner Miller stated that this had been authorized in a work session.

Commissioner Stamper moved to authorize a Budget revision taking \$5555.50 from Account 6100-86800-Emergency, and transferring \$4977.60 to Account 6100-10100-Salaries, \$380.79 to Account 6100-10200-FICA, and \$197.11 to Account 6100-10400-Workers Compensation. Said budget revision is to cover the Class 1 expenses for a temporary painter.

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 190-99**

Subject: Authorize a Closed Session

Commissioner Miller moved to authorize a closed session immediately following the regularly scheduled meeting on Thursday, May 13 1999 to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorney as authorized by Section 610.021 (1) RSMo.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 190A-99**

Commissioner Reports

Commissioner Miller

Commissioner Miller stated that she was at the Capitol after a Missouri Association of Counties Board meeting. She stated that things (individuals) were a little testy down there. She stated that she thought everyone would be much happier when this session was over.

Commissioner Stamper

Commissioner Stamper gave no report.

Commissioner Vogt

Commissioner Vogt was absent.

There was no public comment.

The meeting was adjourned at 2:05pm.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Linda Vogt
District II Commissioner