

TERM OF COMMISSION: April Session of the February Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District II Commissioner Linda Vogt
Deputy County Clerk Melanie Stapleton

The meeting was called to order by the Presiding Commissioner at 1:35pm.

Subject: Resolution Declaring April “Child Abuse Prevention Month”

Commissioner Stamper stated that Commissioner Miller had been detained at a meeting in Jefferson City and would not be able to attend this County Commission meeting.

Commissioner Stamper asked the individuals present for this agenda item to introduce themselves and state the agency that they were affiliated with.

In attendance were:

- | | |
|--------------------|----------------------------------------------|
| Lynn Barnett | Columbia School District |
| Lynn Cole | Boone County Division of Family Services |
| Melissa McAllister | Boone County Juvenile Office |
| Ellen Haynes | Boone County Family Court Services |
| O. J. Stone | Boone County Sheriff’s Department |
| Beverly Braun | Boone County Sheriff’s Department |
| Warren Brewer | Boone County Sheriff’s Department |
| Joan Chenault | Boone County Group Homes & Family Support |
| Robin Flaherty | Rainbow House |
| Cindy Bush | CHS |
| Barbara Hodger | CHS |
| Phil Douse | Rainbow House |
| Lisa Judd | Rainbow House Regional Child Advocacy Center |
| Ann Gray-Pewitt | Head Start |

Phil Douse stated that they realized that this issue would not go away, however he stated that they were all committed to doing whatever they could to reduce the issue in this community. He stated that all of these groups had joined hands (across agency lines) in order to work together in whatever way necessary. He stated that this resolution was a way to raise the awareness in this community and express that April signifies the month of child abuse/neglect awareness prevention.

Commissioner Vogt asked if there were special programs that different agencies had for the support of children or their parents.

Phil Douse stated that there were many individual efforts from the groups that were present. He stated that last year, they had given all the members of the Commission blue ribbons in recognition of the month. He stated that they were also combining with Victim Rights Week (which is the last week in April). He stated that there would be a candlelight vigil, a tree-planting, and different activities (to be held in the Courthouse Square).

Phil Douse stated that the culmination of the month was a family activity held on May 2, 1999 (Sunday) from 2-4pm. He stated that the event would include a Dessert Kickoff with activities for children.

Commissioner Stamper thanked all those that were present for their efforts against child abuse. He stated that it was a privilege for the Commission to issue a proclamation for that purpose.

Commissioner Vogt moved to adopt the following Resolution:

**CHILD ABUSE PREVENTION MONTH
PROCLAMATION**

WHEREAS, protection of all children is a community responsibility and serving our children in this way depends on involvement among people throughout the community, and;

WHEREAS, statistics of children who are abused and neglected escalate each year, and;

WHEREAS, the effects of child abuse are reflected not only in the present, but in the welfare of the future and need to be addressed by the entire community, and;

WHEREAS, effective child abuse prevention programs succeed because of cooperation and collaboration among social service agencies, schools, religious organizations, law enforcement agencies, and the business community;

WHEREAS, youth-serving prevention programs offer positive alternatives for young people and encourage youth to develop strong ties to their community and increase the potential for future positive contributions to the community that nurtured them, and;

WHEREAS, all citizens should become more aware of child abuse and its prevention within the community, and to become involved in teaching, supporting, and encouraging parents to raise their children in a safe, nurturing environment, and;

NOW, THEREFORE the Boone County Commission does hereby proclaim April as Child Abuse Prevention Month in Boone County and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in our efforts to prevent child abuse, thereby strengthening the communities in which we live.

Commissioner Stamper seconded the motion.

Discussion: Commissioner Stamper stated that by adopting this resolution, the County Commission would be hereby giving recognition to the outstanding efforts that would be made during the month of April.

The motion passed 2-0. **Order 128-99**

Subject: Housing Report

Scott Melton, Public Housing Authority stated that there have been some extreme changes in HUD since October, 1998. He stated that the new Housing Bill was passed. He stated that one of the changes that benefited the Public Housing Authority a great deal was the rescinding of the 90-day delay. He stated that the Public Housing Authority would no longer have to hold a slot open for 90 days.

Scott Melton also stated that the entire system (funding and ACCs) was being converted to a new Voucher program. He stated that in the new Voucher system, a person could find a residence over the payment standard (which corresponded to the old Fair-Market rent) and pay the difference to rent that residence (but only if the rent is not more than 40% of the participant's adjusted income).

Commissioner Vogt asked what the rules were concerning the residences before the new system.

Scott Melton stated that there had been two separate programs. He stated that there was a Certificate program that involved a flat limit and a Voucher program under which the Public Housing Authority could counsel a person not to rent a residence that was \$100 over the limit (which is the maximum amount that PHA pays in rent assistance). He stated however that the

PHA could not prevent the person from renting the residence (if it over the limit). He stated that under the new Voucher system there would be a 40% cap.

Scott Melton stated that the Public Housing Agency was now on the Internet. He stated that however that the nationwide (computer) program is experiencing a few difficulties.

Scott Melton stated that the Public Housing Authority has picked up 60 home coupons for the area. He stated that a third of those were leased and efforts are underway to lease the remaining coupons.

Commissioner Vogt asked Scott Melton to elaborate on "home coupons."

Scott Melton stated that home coupons are similar to vouchers, however they are funded through the State of Missouri Housing Development Commission. He stated that the coupons are funded for one year at a time (according to the available funding for the year).

Commissioner Vogt asked if the staff would be able to handle the Internet reporting.

Scott Melton stated that the staff is handling the experience very well. He stated that the Public Housing Authority has been doing this for almost a year.

Commissioner Vogt asked if the Internet reporting would require additional staff.

Scott Melton stated that the transition required the PHA to train the staff that was already present.

Commissioner Stamper asked Scott Melton to go over some of the numbers.

Scott Melton stated that there were 779 slots currently available and 721 slots under lease (92%). He stated that the slots available under type would be changing to the new vouchers. He stated that this might take a few years because they would still have to honor the old contracts via certificates and the old vouchers. He stated that the moderate rehabs had all rolled over and were acting as certificates under different ACCs. He stated that there were 367 slots under the metro area (Boone County) and 302 slots in the non-metro area (the other six counties). He stated that there were 29 vouchers in metro and 23 vouchers in non-metro. He stated that there would be a slot on the coupons as soon as the program is modified.

Commissioner Stamper thanked Scott Melton for the report.

Subject: Records Grant Application Approval

Commissioner Stamper welcomed County Clerk Wendy S. Noren-Geographical Technician in County Clerk's Office, Major Brewer-Sheriff's Department, and Captain Braun-Sheriff's Department.

Wendy S. Noren stated that the Commission had been provided with a grant application for the Missouri Local Records Grant Program. She stated that the group that was present before the Commission had been working with the Secretary of State's Office to receive grants for several microfilming projects. She stated that they had been able to microfilm the tax records, County Commission records, and had purchased shelves for the Record Center.

Wendy S. Noren stated that she and Leslie Canole were in the process of requesting money from the Secretary of State's Office for a microfilm project involving the Sheriff's Department records. She stated that this project involved an estimated 660,000 documents at a cost of about \$46,754. She stated that they felt it was also important that the Sheriff's Department have access to a microfilm reader/printer and therefore they were also requesting funding for that. She stated that they did not anticipate that the State would fund the entire amount, but perhaps at least half of that amount.

Wendy S. Noren stated that they believed that the Secretary of State's Office would pay \$40,910 (close to 90% of the total). She stated that they would only pay up to 50% of the cost of the reader/printer. She stated that the County's total out of pocket expense would be \$10,544. She stated however that they were requesting that the State pay \$45,910.

Wendy S. Noren stated that this project would free up over 500 cubic feet of space at the Records Center and at the secure area at the Sheriff's Department.

Commissioner Vogt asked if the actual records would be destroyed once the microfilm was in place.

Wendy S. Noren stated that they would be. She stated that microfilm was considered to be a permanent record. She stated that the original tax records and County Commission records were given to the Missouri Historical Society under the County's contract with that organization.

Commissioner Stamper moved to approve and authorize the Presiding Commissioner to sign a grant application with the Missouri Local Records Grant Program for microfilming records of the Collector's Office and the Sheriff's Department.

Commissioner Vogt seconded the motion.

Discussion: Commissioner Stamper thanked the group for their work in this program and stated that this was a great service to the County.

Wendy S. Noren stated that this involved a commitment on part of the Sheriff's Department because they had to provide staff to go through records to prepare them for microfilming.

Wendy S. Noren thanked Leslie Canole for putting the grant application together.

The motion passed 2-0. **Order 129-99**

Commissioner Stamper asked Leslie Canole how the new shelving was working out.

Leslie Canole stated that it was working very well.

Commissioner Stamper stated that the old shelving had been sent to the Jail facility.

Subject: Additional Temp FTE hours in the Collector's Office

June Pitchford stated that she was present on behalf of Pat Lensmeyer, Collector. She stated that in 1994 the County Commission passed Commission order 176A-94 authorizing department heads and elected officials to hire temporary employees for up to six weeks as replacements for employees on family medical leave.

June Pitchford stated that the first request from the Collector was to hire a temporary employee for the full twelve weeks (during which one of the Collector's regular employees would be absent under the provisions of FMLA). She stated that there would not be a need for a budget adjustment. She stated that the second issue had to do with increasing the hours in the temporary pool. She stated that due to the Collector's absence (because of her husband's illness), there was a need to increase the hours for temporary employees.

Commissioner Vogt moved to authorize the County Collector's Office to hire a temporary employee for a period of up to 12 weeks or 480 hrs at a rate of pay of \$8.07/hr.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 130-99**

Commissioner Vogt moved to authorize the Auditor and County Collector to adjust the hours allocated for temporary staff to be expanded up to 8 weeks.

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 130A-99**

Subject: Engagement Letter for Williams Keepers for 1998

Commissioner Stamper stated that the County had been presented with a letter from the Williams Keepers auditing firm that had performed the County's audit for the last three or four years. He stated that the letter was to engage the firm for the audit of operational, fiscal year 1998.

June Pitchford stated that the only new component of the letter was the mention of a technical bulletin. She stated that the technical bulletin had been issued by the Governmental Accounting Standards Board earlier this year. She stated that the intent was to require all governmental entities to disclose (in a footnote) their assessment of their Y2K efforts. She stated that there was a little bit of concern within the auditing community because it was not known how much work the auditing firms would have to do to confirm whether or not management's assertions (for Y2K) were correct.

Commissioner Stamper stated that he wondered what the purpose of the disclosure of the assessment was.

June Pitchford stated that she believed that the users of government financial statements needed to know where governmental entities were (with the Y2K situation). She stated that there were some references to surprises that might arise during the audit (as far as the assessment was concerned). She stated that Williams Keepers was reserving the right to seek an adjustment of the auditing fees if a surprise situation were to arise.

June Pitchford stated that she and Jim Petit-Programming Supervisor had met with Williams Keepers and noted that they did not foresee a problem. She stated that the disclosure required Boone County to identify what had been done with the major systems and where it was as far as compliance. She stated that it did not require that Boone County be at any certain point as far as Y2K was concerned, only to tell at what had been done so far.

Commissioner Vogt stated that this should not be hard to do since the problem was being worked on actively.

Commissioner Vogt moved to authorize the Presiding Commissioner to sign the Engagement Letter for the 1998 audit.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 131-99**

Subject: RFP 69-23DEC98 Telephone Equipment and Voicemail Hardware Installation and Maintenance for the Sheriff's Department

Beckie Jackson was accompanied by Marc Singer-Information Technology Department, Captain Braun-Sheriff's Department, Major Brewer-Sheriff's Department. She stated that proposals for this RFP were received and opened on December 23, 1998. She stated that additional information had been requested from all respondents (and the response level was higher than for a

normal bid). She stated that references were contacted for all respondents. She further stated that three of the respondents held product demonstrations at their locations. She stated that they arranged for demonstrations of the cordless system at the jail facility. She stated that after numerous meetings; she was present to present a recommendation for award.

Beckie Jackson stated that they were recommending award to BT Services. She stated that BT Services offered a totally digital system that allowed zone paging to all users, intercom capability, LCD displays, and overhead paging (already in existence to be utilized with the voicemail system). She stated that the voicemail system came with its own PC allowing the telephone administrator to make changes to the system at the PC. She stated that caller id information was provided to the display after a call was routed from the automated attendant. She stated that the system also involved antennae in the facility allowing for wider coverage of the cordless system.

Beckie Jackson presented two spreadsheets. She stated that the system submitted by BT Services was on the NorthStar system. She stated the NorthStar system was utilized in the Government Center, Courthouse, and the Johnson Bldg (on the telefax). She stated that the first spreadsheet indicated the telephone system cost. She stated that the County asked for a seven-year total maintenance program to include a 24hr/7 day coverage for the facility, a quote of the cost for remotes, adds, moves, and changes if problems occurred, and a guarantee of the price of the hardware.

Beckie Jackson stated that with all of these things taken into consideration they felt that the offer from BT Services would best suit the County.

Commissioner Stamper wanted to know how the training programs differed between GTE and BT Services noting the \$2100 difference in the cost between the two companies.

Beckie Jackson stated that she did not know where the differences were. She stated that the prices given included delivery, setup and installation. She stated that the companies had not included a detailed breakdown of the costs. She stated that the County had noted what was expected of the companies. She further stated that the spreadsheet of GTE and BT Services had been included in order to ensure that the Commission that the realized that while both systems were NorthStar, one was completely digital and the other was a mix of analog and digital.

Beckie Jackson stated that one of the areas that could have constituted the price difference was the cost of the installation.

Commissioner Stamper stated that there were price differences in the hardware cost that had not been calculated as part of the RFP award.

Beckie Jackson stated that the lump sum accounted for all hardware. She stated that there would be some manipulation of the price of the hardware based on an actual meeting with the vendor. She stated that she had not presented any contracts or purchase requisitions because they would need that opportunity to meet with the vendor to itemize the handsets.

Commissioner Vogt moved to authorize the Purchasing Department to enter into final negotiations with BT Services for telephone systems for the Sheriff's Department with cost not to exceed \$33,161.

Commissioner Stamper seconded the motion.

Discussion: Commissioner Vogt stated that the County received three responses on the RFP from BT Services, GTE, and Ushmann Communications Co. She stated that the vendors worked very hard on this RFP and the County appreciated those efforts.

Beckie Jackson stated that the County had received another proposal from Towner Communication that was determined to be non-responsive.

The motion passed 2-0. **Order 131A-99**

Subject: Request to Hire above the base of the range for the Programmer II position in the Information Technology Department

Commissioner Stamper welcomed Jim Petit-Information Technology and Mark Stone-Human Resources.

Jim Petit stated that he was present to request approval to hire two individuals in the Programmer II positions in the IT Department. He stated that they had been actively recruiting for these positions for a few weeks. He stated that they received six applicants for the position and interviewed four of the six. He stated that after conferring with Mr. Stone, they narrowed it to two candidates.

Jim Petit stated that the first candidate had several years of experience working with hardware and software. He stated that he also had COBOL training and over 10 years total experience in electrical work and computers. He stated that this was the candidate that would be coming in at \$32,000 a year.

Jim Petit stated that the second candidate had eight years of experience teaching computers at the college level. He stated that he had three years experience working on IBM mainframes and four years experience in COBOL Programming. He stated that the candidate also had experience with systems for financial accounting and personnel. He stated that this candidate would be coming in at \$36,000 a year.

Mark Stone stated that they had reviewed the salary of the person currently in one of the Programmer II positions and noted that the employee would still be making a little bit more than the first candidate (with similar work experiences). He stated that they felt that there was enough distance between these candidates' salaries and the next higher level position.

June Pitchford stated that funds were available in the department (due to current vacancies in the department) for the positions. However, she stated that subsequent hiring could create a need for additional funds.

Mark Stone noted that they would like to have the requests approved, however they were still in the process of checking some references.

Commissioner Stamper moved to authorize the hiring of two individuals (the candidates presented to Commission) for the Programmer II positions in the Information Technology Department at a rate of pay above the base of the range.

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 132-99**

Subject: Consultant Services Agreement with Terracon

Commissioner Stamper moved to approve the Consultant Services Agreement between Boone County and Terracon with terms as outlined. And further order that the Presiding Commissioner be hereby authorized to sign the agreement.

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 132A-99**

Subject: Printer Purchase for Public Works

Commissioner Vogt stated that this item was a budget revision for a printer purchase.

Commissioner Vogt moved to authorize a Budget Revision as follows:

AMOUNT	(from) ACCOUNT	(to) ACCOUNT
\$200	2040-86800 Emergency	2040-92301 Computer Hardware

Said revision is for the purchase of a printer to support the Fleet and Gasboy software in the Public Works Department.

Commissioner Stamper seconded the motion.

Discussion: Commissioner Vogt stated that this budget revision was from the Public Works department emergency funds.

The motion passed 2-0. **Order 133-99**

Subject: Courthouse Grounds use for March for Jesus

Commissioner Vogt moved to authorize the use of the Courthouse grounds for the March for Jesus to be held on Saturday, May 22, 1999 from 7:00am until 12:30pm.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 134-99**

Subject: Appointment to the Boone County Solid Waste Committee

Commissioner Vogt stated that the Solid Waste Committee was made up of a person from each township. She stated that this appointment would be a person from the Rocky Fork Township.

Commissioner Vogt moved to appoint Marjorie D. Thompson to the Boone County Solid Waste Committee for a three-year term to expire on March 31, 2002.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 135-99**

Subject: City of Columbia Annexation

Commissioner Stamper stated that this was a small tract (2.5 acres) owned by Bob R. & Bonnie F. Stewart. He submitted the notice for the public record.

Subject: Data Sheet for a proposed Forest Service land transaction

Commissioner Stamper stated that the County had been notified by the Forest Service of their intent to exchange timber for tax credit. He stated that the subject tract was located in Mark Twain National Forest.

Subject: Letter from the Boone County Historical Society

Commissioner Stamper stated that the County had received communication from the Boone County Historical Society concerning an original part of the Booneslick Trail. He stated that the BCHS requested that Boone County make a conscious effort to join in the preservation of the original Booneslick Trail. He stated that they had also submitted documents identifying that the Goodson Rd part of the trail might be a public right of way.

Commissioner Vogt stated that she had spoken with Frank Abart of the Public Works Department. She stated that he believed that a survey should be performed to identify the right of way. She stated that according to use, the road could still be considered a public road.

Commissioner Stamper stated that there were some adjacent land owners that believed that the road was private.

Commissioner Vogt stated that this was the source of the controversy.

Commissioner Stamper stated that the BCHS wanted the County to clarify the issue.

Commissioner Stamper asked if the Commission was interested in joining efforts with the BCHS on the preservation project.

Commissioner Stamper stated that he would schedule this item for the next work session.

Commissioner Reports

Commissioner Stamper

Commissioner Stamper stated that Sheriff Boehm and the U. S. Attorney's Office for the Western District of MO had requested that Boone County work with them on a grant project. He stated that the project would provide designation for a local attorney to be part of the U.S. Attorney's office on a 12-month contract to work in conjunction with the drug enforcement activities.

Commissioner Stamper stated that he wanted authorization to sign the contract to allow the grant to pass through the County.

Commissioner Stamper moved to authorize the Presiding Commissioner to sign a Professional Service Agreement between the Boone County, Missouri Sheriff's Office, Boone County, and the U. S. Attorney's Office for the Western District of MO upon completion of final negotiations and verification of all documents upon approval of the Boone County Auditor, Treasurer, and Sheriff.

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 135A-99**

Commissioner Stamper stated that there were some significant changes being promulgated by the Private Industry Council for PIC boundaries. He stated that there was going to be a change in regions. He stated that the eight counties of this region (the SDA-5) would have to designate their intent. He stated that there seemed to be a desire for this region to stay together. He stated that the Presiding Commissioner would have to sign a letter of intent to stay together.

Commissioner Vogt asked where the letter would be sent.

Commissioner Stamper stated that it would be sent to the Office of the Governor.

Commissioner Vogt stated that she did not know why the counties would want to stay together.

Commissioner Stamper stated that it had to do with the labor market. He stated that it was also a question of self-determination on a lot of the PIC programs.

Commissioner Vogt stated that she felt that the counties worked very well together and she was not opposed to them staying together. She stated that she supported it, if it would best serve Boone County.

Commissioner Stamper moved to authorize the Presiding Commissioner to sign a document calling for the maintenance of SDA-5 for future PIC boundaries with said document to be unanimously approved by the eight chief elected officials of SDA-5.

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 135B-99**

Commissioner Vogt

Commissioner Vogt gave no report.

There was no public comment.

The meeting was adjourned at 2:45pm.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Linda Vogt
District II Commissioner