

TERM OF COMMISSION: January Session of the November Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper  
 District I Commissioner Karen M. Miller  
 District II Commissioner Linda Vogt  
 Deputy County Clerk Helen C. Sheehan

The regular meeting of the County Commission was called to order at 1:30 p.m.

**SUBJECT: Contract with Richardson and Bass for Hot Bituminous Asphalt Mix**

Purchasing Department Director Beckie Jackson reviewed her memorandum to the commission dated December 17, 1996.

Commissioner Miller moved that the County Commission of the County of Boone award Mid-Missouri Public Purchasing Cooperative Bid MM12 to Richardson and Bass Construction Company. The County Commission does hereby approve, and authorize the Presiding Commissioner to sign, the attached agreement.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 1-97.**

**SUBJECT: New Haven Meadows Neighborhood Improvement District Change Order One**

Neighborhood Improvement District Coordinator Andy Lister stated the first 400 feet of Roseta Drive had completely disintegrated. The plan was to remove and replace the concrete. Upon removal of the concrete they discovered the subgrade was also bad. This change order will cover the cost of removing one foot of the subgrade from the first 400 feet of the road.

Commissioner Vogt moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, New Haven Meadows Neighborhood Improvement District Road Improvement Project Change Order One. (Contract 89-03OCT96)

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 2-97.**

**SUBJECT: 1996 Public Works Department Budget Revision: Salaries and Wages**

Public Works Department Director Frank Abart stated this revision is necessary due to hiring an Engineering Technician at seven percent above the base of the salary range, using the New Hire and Starting Rate of Pay Policy, and hiring a Staff Engineer at the reclassified range 26. This request was reviewed by the Human Resources Department and Auditor.

Following discussion, Commissioner Stamper moved that the County Commission of the County of Boone authorize the following budget revision:

<u>Department</u>	<u>Account</u>	<u>Account Title</u>	<u>Decrease</u>	<u>Increase</u>
2045	10100	Salaries and Wages		\$2,500
2045	86800	Emergency Fund	\$2,500	

Explanation: The above money is needed in Class One to cover the salaries of two new positions hired in late December, 1996.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 3-97.**

**SUBJECT: U.S. Department of the Treasury Federal Equitable Sharing Agreement**

Sheriff Ted Boehm stated the Department has had such an agreement since he has been Sheriff. When the Department and a federal agency seize money or property, both agree to share the

assets. This agreement requires the signature of the Presiding County Commissioner. The agreement will remain in effect until September 30, 1999.

Commissioner Vogt moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, the attached Federal Equitable Sharing Agreement between the Boone County Sheriff's Department and the United States Department of the Treasury, pending approval as to form by legal counsel.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 4-97.**

**SUBJECT: Community Policing Grant Award**

Sheriff Boehm stated he has received notification from the U.S. Department of Justice of a COPS Universal Hiring Program grant award in the amount of \$111,220 for two new, additional full-time officers. The grant amount will be disbursed over a three year period.

In response to a question from Commissioner Stamper, Sheriff Boehm replied the two new officers are not budgeted. They were unaware of the grant award prior to adoption of the 1997 budget. The county has 45 days in which to accept the award. His commitment to this grant would be for a three year period. While the federal government hopes the county will continue funding the officers upon expiration of the grant period, it is not mandatory. Sheriff Boehm stated if he reassigned officers from the jail staff to community policing, this money could be used to hire the clerks he requested during the 1997 budget process to staff the control centers in the jail.

Commissioner Stamper requested a specific proposal from the Department for the commission and Auditor to review. He is pleased the Department received the grant.

Sheriff Boehm agreed.

**SUBJECT: 1996 Circuit Clerk Budget Revision: Workstation Modification**

Circuit Clerk Cheryl Whitmarsh stated she would like to transfer excess class 6 funds to modify workstations to allow two clerks to share equipment.

Commissioner Vogt moved that the County Commission of the County of Boone authorize the following budget revision:

<u>Department</u>	<u>Account</u>	<u>Account Title</u>	<u>Decrease</u>	<u>Increase</u>
1221	60050	Service Contracts	\$1,119	
1221	91100	Furniture and Fixtures		\$1,119

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 5-97.**

**SUBJECT: Missouri Department of Social Services Division of Child Support Enforcement Letter Regarding Indirect Cost Proposals, Actual 1994 and 1995 Costs**

Commissioner Stamper reported receipt of the letter.

**SUBJECT: Adopt 1997 Commissioner Assignments**

Commissioner Miller moved that the County Commission of the County of Boone agree to the following commission assignments:

**ALL**

- Appointment of Boards and Commissions
- Board of Equalization
- Budget Approval
- Caring Communities:
  - Intergovernmental Relations - Linda Vogt
  - Community Partnership Board - Karen M. Miller
  - Health Report Card
- Community Services Advisory Commission
- County Commissioner Association
- Farm Bureau
- Quarterly Commission/City Council Meetings
- Personnel Committee
- Volunteer Recognition Reception

**Karen M. Miller**

- Architecture Review
- Boone County Board of Health
- Boone County Fire Protection District
- Boone County Regional Sewer District
- Boone Retirement Center Board
- Capital Improvement Projects
- Columbia Area Transportation System
- Community Partnership Board
- Data Processing Coordination
- Facilities Maintenance Liaison
- Nuisance Ordinance
- On-Site Wastewater Board of Review
- Postal Advisory Council
- Private Industry Council
- Senior Services Committee
  - Senior Board
  - Boone County Council on Aging
- Southern Boone County Fire Protection District
- Tourism Council

**Don Stamper**

- Boone County Group Homes
- Boone Hospital Center Board
- Columbia Chamber of Commerce Board
- Commission Budget Coordination
- Courthouse Square Liaison
- Extension Council
- Federal Emergency Management Agency
- Financial Signing Official
- Health Trust Committee
- Human Resources
- Industrial Development Authority
- Missouri Balloon Corporation
- Local Emergency Planning
  - EMS Committee
  - Civil Defense
  - Joint Communications
  - Disaster Plan
- Purchasing
- Road and Bridge Staff Liaison
- Safety Committee
- Staff Liaison
  - Intern Liaison

**Linda Vogt**

- Airport Advisory Committee
- Boone County Solid Waste Committee
  - Solid Waste Management Council
  - Solid Waste Management District Executive Board
- Building Code Board of Appeals
- Building Code Commission
- Convention and Visitors Bureau
- Energy and Environment Committee
- Essential Services Committee
- Furnishings Committee
- Human Development Corporation
- Intergovernmental Relations Committee
- Mental Health Board
- Planning and Zoning Commission
- Regional Economic Development, Inc.
- Road and Bridge Advisory
- Senior Services Committee
  - Senior Center Board
- Soil and Water Conservation District
- Stormwater Management

Commissioner Stamper seconded the motion. Motion passed unanimously. **Order 6-97.**

**SUBJECT: 1996 Public Works Department Design and Construction Division Budget Revision: Telephones**

Design and Construction Division Manager John Smith explained the budget was inadequate.

Commissioner Stamper moved that the County Commission of the County of Boone authorize the following budget revision:

<b>Department</b>	<b>Account</b>	<b>Account Title</b>	<b>Decrease</b>	<b>Increase</b>
2045	86800	Emergency Fund	\$1,000	
2045	84300	Advertising	\$500	
2045	23000	Office Supplies	\$1,000	
2045	23850	Minor Equipment	\$500	
2045	48000	Telephones		\$3,000

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 7-97.**

**SUBJECT: 1996 Records Management Budget Revision: Electricity**

Commissioner Miller moved that the County Commission of the County of Boone authorize the following budget revision:

Department	Account	Account Title	Decrease	Increase
1196	10100	Records Management Salaries	\$1,000	
1196	48200	Records Management Electricity		\$1,000

Explanation: To cover shortage in Class 4.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 8-97.**

**SUBJECT: Legislation Consultation Agreement with Simmons and Associates**

Commissioner Stamper moved that the County Commission of the County of Boone approve the attached Legislation Consultation Service Agreement with Simmons and Associates.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 8a-97.**

**SUBJECT: Report on 1996 Sales Tax for Road Improvements Grants to Cities**

Commissioner Vogt reported a written report was prepared by the Public Works Department.

**SUBJECT: Clarify Policy on Christmas Eve Office Closure**

Commissioner Stamper moved that the County Commission of the County of Boone clarify its policy regarding the early closure of county offices on December 24, 1996. The decision on whether to close an individual office early was the responsibility of the Administrative Authority. The decision on whether compensatory time or vacation time should be used to compensate employees for their absence that day is also the responsibility of the Administrative Authority.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 9-97.**

**SUBJECT: Award of Merit to County Commission Employees**

Commissioner Stamper moved that the County Commission of the County of Boone award a two percent salary increase for meritorious service to all department heads under the authority of the County Commission.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 10-97.**

**SUBJECT: Reports from Commissioners**

Commissioner Stamper reported on his regular meeting with Public Works Department staff.

The commission agreed they are opposed a request by Bob Muehl of Local 45 that Maintenance Worker I's be reclassified as Maintenance Worker II's in May, 1997 when the personnel reclassification takes place, rather than when the Memorandum of Understanding is re-negotiated.

Commissioner Stamper reported a Franklin County request that the county participate in their salary survey has been referred to Human Resources Department Director Mark Stone.

Commissioner Vogt reported on the Soil and Water Conservation District Board meeting.

Commissioner Vogt reported she will participate in a 48-hour intensive internship at University Hospital beginning Sunday evening. She will not be available Monday or Tuesday.

Commissioner Vogt reported she and Commissioner Stamper attended a meeting regarding localizing social services and health agencies in order to better serve the population.

The meeting adjourned at 2:28 p.m.

Attest:

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Don Stamper

Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Linda Vogt  
District II Commissioner